



## **Stanford Infant School**

*'Exploring and Learning Together, Inspiring Each Other'*

Head Teacher – Miss M Denyer

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17<sup>th</sup> June 2022

To the Parents, Carers and Guardians of children at Stanford Infants

The school has a vacancy for a Parent Governor on the Governing Body, and we are writing to seek candidates and outline the process for selection. This is an important and exciting opportunity and we welcome people who can contribute fresh and stimulating ideas. You can gain some valuable experiences that will have an impact on your personal and/or professional life, whilst meeting new people, developing teamwork skills and learning more about how the school works. Above all, you will make a real difference to the children in the school.

We welcome applications from all parents/carers who have a child registered at the school. One of our School Development and Improvement Plan (SDIP) objectives is to ensure our school accurately reflects our school community. Therefore, we are keen to encourage those from under-represented groups to apply, such as black and minority ethnic backgrounds, in order to reflect the diversity of families at our school. We have undertaken a skills audit and would also welcome applications from parents/carers who have financial management expertise. These skills are desirable but not essential.

You do not need to have experience of working in education, as training is provided. Therefore, a willingness to learn is essential, as well as having the time to commit to supporting the school to develop and to act as a 'critical friend'. Being a Governor is a serious undertaking but does not require formal qualification or previous experience: enthusiasm and an interest in education are the most important qualities.

The Full Governing Body meets twice each term, usually on a Tuesday evening @ 6pm and meetings last approximately 2 hours. In addition to this, you are likely to be asked to serve on a Committee, where you have an interest or can make a contribution, and you will be expected to make periodic formal visits to the school.

If you are interested, please download and complete the application form attached with this letter, or obtain a copy from the School Office. We have included some information about being a Governor, which you should consider carefully to ensure you can commit to the role. More information can also be found by visiting the Governor Page of our School Website: <http://www.stanfordinfants.co.uk/governors/>

You can either email an electronic copy of your application form to the School Office: [office@stanford-inf.brighton-hove.sch.uk](mailto:office@stanford-inf.brighton-hove.sch.uk) or you can drop a paper copy into the school.

If we receive more than one application, we will need to run an election. This is why we ask all applicants to complete a statement of between 150 and 200 words to support their nomination, so that parents/carers can make an informed decision when casting their votes. You should outline why you wish to be a Parent Governor and what you feel you can offer the school. You may include any information, which you consider relevant – whether that be your work and life experiences, or your experience as a parent/carer. If you would like any further information, please do not hesitate to contact us via the School Office: [office@stanford-inf.brighton-hove.sch.uk](mailto:office@stanford-inf.brighton-hove.sch.uk).

The closing date for the return of completed applications is **Friday 1<sup>st</sup> July @ midday**. If we receive more than one application, the information on each nominee will be sent home and parents/carers will be invited to vote for their preferred candidate until **Friday 15<sup>th</sup> July 2022 @ 10am**. There will be a vote on SchoolPing for this purpose.

If you have any questions about the role, please contact the Clerk to the Governors, John Parr, [johnparr@stanford-inf.brighton-hove.sch.uk](mailto:johnparr@stanford-inf.brighton-hove.sch.uk).

The Governors hope that there are parents/carers willing to give their time and commitment to this important role.

Yours sincerely

Madeleine Denyer  
Head Teacher

Tess Gill and Catrin Pinheiro-torres  
Co-Chairs of Governors

