

Stanford Infant School
Minutes of Parent Class Representatives Meeting 19th July 2018 @ 9:15am

Attendees:

Madeleine Denyer (MD), Mia Sargent (Alex Class); Emily Lang (Palace Class); Rebecca Hutt (Pier Class); Helen Johnston (Marina Class); Rachael Pucci (Lagoon Class); Stuart Wright (Dolphin Class); Jenny Attfield, Sylvia Den Aantrekker (Regent Class); Madeleine Rogers (Ocean Class).

Apologies received from:

Karen O'Hair (Alex Class); Tom Counsell/Catherine Will, Gabrielle Looney (Palace Class); Suzanne Lindfors (Pier Class); Nigel Stock (Marina Class); Jyoti Kakad (Pavilion Class); (Regent Class); Joanna Conlon (Ocean Class).

Minutes of Previous Meeting: the minutes of the previous meeting were agreed.

Matters Arising:

Personal Safety Programme – the plans were to be posted on the School's Website; that had been an oversight by MD and would be rectified before the end of the academic year.

School Fayre – this had been a resounding success and the earlier time had worked well.

School Crossing – MD had contacted the School Travel Team with a view to employing their Safer Routes to School programme. One of the reps has taken photos/videos of the unsafe driving/parking around the school. A meeting will be arranged early in the Autumn Term.

Diversity and Equality Working Party – MD explained that the first meeting had been attended by two parents and a Governor. Discussion had taken place about how diversity in our school can be subtler. Festivals and celebrations were a good way to promote differences in culture and religion and it had been suggested we hold an International Food Fayre; whereby families come together through their love of food, sharing recipes with each other. Due to the time of year, this will be planned for the Autumn Term. The working party had also suggested the possibility of establishing 'Diversity Champions', which MD will take forward from September.

School Development and Improvement Plan Review:

MD then discussed this year's School's Development and Improvement Plan; our working document that sets out the school's aspirations for the year ahead. Although we are a successful school we are never complacent and are always looking for ways to improve children's learning experiences. MD shared the family friendly version of the SDIP that had previously been circulated to all families last September and again at the end of June. There was no direct feedback from families. All members of the school community will contribute to the full review of the SDIP for 17-18. The experience and views of pupils, staff, parents/carers and governors, will form essential elements of celebrating successes and identifying priorities for development. A copy of the Final Review will be posted on our website in September, once all the information has been collated.

School Communication

MD explained that it pains her that the new communication system has fallen short of expectation, as she prides herself on effective and efficient communication between home and school. Therefore, this will continue to be a priority in 2018-2019. The reps explained that text reminders had been inconsistent; however, MD assured the reps that reminders had been sent for all recent events; therefore, there must be an issue with the software.

'**School Ping**' was discussed in detail. MD explained that at least thirty schools use the communication APP across Brighton and Hove and has installed the app herself. The reps believe the transition period has been troublesome; however, new Reception families will use it from the outset and are therefore likely to find it easier to use. There have been some technical difficulties; Miss Parker has shared these with the 'School Ping' advisors, who have suggested that individual parents/carers contact them directly, with the aim to resolve any difficulties encountered. Their contact details are 01273 201701. The person Miss Parker has been liaising with is Chris Ingham; however, any of their advisors should be able to help. Miss Parker has also enquired about the possibility of arranging a 'School Ping' meeting with a representative from the company. They are happy to do this; therefore, it will be scheduled for the Autumn Term.

P.T.O

There is still some confusion regarding the purpose of 'SchoolPing' and 'Classlist'. To clarify:
Classlist: this is designed to enable our families to communicate easily with each other. This is for parent/carer communication, including Parent Reps and the PTFA.

SchoolPing: we use 'SchoolPing' for all of our school communication. This is designed to streamline our communications, providing a 'one stop shop' for all things Stanford Infants; including newsletters, parents' evening bookings and school trip consent forms.

General/Class Feedback:

There were thanks for the following areas of the school's work:

- ✓ General thanks for a successful year
- ✓ Sports' Fun afternoons had been well-received
- ✓ The transition programmes for each year group had been positive and the children are more than ready for the next stage of their education, whether that be moving into Year 1 or 2 or the transition to the Junior School.

One lovely comment was received electronically from one of the Year 2 reps:

On behalf of the class I would like to thank Miss Denyer for making time to meet with class reps and letting us have a voice on matters important to us.

Without exception, everyone I have spoken to is massively grateful for the education our children have received and very sad to be leaving such a fantastic school.

Sorry I can't be there in person to deliver that message.

Leavers' Performance

Comment: *will it be filmed?*

Response: yes, Mill Video, who filmed the Christmas Productions, is booked to film the Leavers' Show and copies will be available to purchase.

Parent Class Reps

Comment: *do the Juniors have a parent forum?*

Response: yes, they have Year Group forums, where parents/carers meet with the Year Group leads.

Comment: *when will reps for next academic year be decided?*

Response: in September, MD will ask for reps to come forward. The first meeting is usually in October, in order to welcome Reception families and give every one a chance to settle in.

Term Dates

Comment: *when is the first day back in September; there are conflicting dates published.*

Response: sincere apologies for any confusion – the first day back for children is Wednesday 5th September. All published dates are now consistent.

Class of their Own Collection

Comment: *is it possible to make the children who attend 'Class of their Own' feel special by calling their names when they leave the classroom to attend the club?*

Response: MD explained that the children who attend Class of their Own and After School Activity Clubs wait at a table in their classroom for a school grown-up to take them to the Hall to be registered by the club. As we are sure you can appreciate, we need to ensure all children get to the club safely and in a timely manner.

MD would like to take this opportunity to thank all the Parent Class Representatives for their hard work and commitment in providing an invaluable link between home and school once again this academic year.

The Meeting ended at 9:45am.