

**Stanford Infant School**  
**Minutes of Parent Class Representatives Meeting 22<sup>nd</sup> March 2018 @ 9:15am**

**Attendees:**

Madeleine Denyer (MD), Catherine Will (Palace Class); Rebecca Hutt (Pier Class); Laura Wright (Dolphin Class); Helen Johnston (Marina Class); Rachael Pucci, Susannah Pattison (Lagoon Class); Sally Churchyard (Ocean Class); Jenny Attfield, Sylvia Den Aantrekker (Regent Class).

**Apologies received from:**

Mia Sargent and Karen O'Hehir (Alex Class); Gabrielle Looney, Amy Nel (Palace Class); Biddy Carter (Dolphin Class); Danielle Holden, Nigel Stock (Marina Class); Jyoti Kakad (Pavilion Class).

Mandy Blake (MB), PTFA Committee, was a guest at the meeting.

**Minutes of Previous Meeting:** the minutes of the previous meeting were agreed.

**Matters Arising:** there continues to be positive feedback regarding the new-style Newsletter. Some families still would prefer the full list of dates to be published at the end of the Newsletter; however, the reps agreed that having the link to the updated full list of dates was sufficient. Filming of the Christmas Performances – one parent found the sound quality awful and asked if the stage could have sound recording microphones. Whilst this is a possibility, with incredibly limited funds, it wasn't considered a necessity for the efficient use of our limited resources, as the stage is only used once or twice a year. A rep who is involved in this line of work, has offered to look at options. The same parent felt that the £10 fee was high. As previously mentioned, we have looked into many options in the past; however, there have always been complaints, which had stopped our other providers, some of whom were volunteers and the school did profit from filming our events.

Class Photos – the reps agreed that a class photo could be taken in Reception, similar to the one the Argus Newspaper used to do, and circulated to families at the start of their child's school career. Individual and Class Photos would continue in their normal pattern during your child's time at the Infant School.

School Crossing – this had been centrally advertised and MD is awaiting an update on the outcome.

**Revised 'Code of Conduct'** no feedback had been received on the previous DRAFT and the Parent Reps welcomed the revisions made in the second DRAFT by Stuart Clarke, Governor. The 'Code of Conduct' would now be formally adopted and ratified at the next Full Governing Body Meeting. It is circulated with these minutes.

**'Classlist'** – Mandy Blake talked about the PTFA's Committee's trial of 'Classlist', the private social networking site for parents/carers. All Parent Reps had been given a 10-day notice period and no one had opted out of being invited to join.

'Classlist' will be centrally controlled by the school, to ensure all members are current parents/carers. All Parent Reps would be invited to join 'Classlist' and as administrators for their class, would be able to approve new members to their class page once they have been approved by the School Administrators.

Currently, Lucy and Mandy (PTFA Committee) are the Ambassadors for Stanford Infants Classlist. 'Classlist' is compliant with the new GDPR requirements.

Mandy had packs of information for the reps to look at if they wished; however, it was agreed that the reps would join 'Classlist' and ask any further questions once they had the opportunity to navigate the site.

All parents/carers will be given the 10-day notice period before being invited to join 'Classlist' in the summer term.

There are lots of facilities to explore and the summer term will be a trial for the school before launching it as our PTFA/Parent Rep Communication platform from September 2018.

**P.T.O**

## **General Comments / Feedback from the Representatives:**

### **PE Kits**

Comment: *children in Years 1 and 2 were asked to be provided with an outdoor PE kit, yet they have not worn them at this academic year.*

Response: MD said this was a fair comment and due to the unpredictable weather, the children had undertaken all their PE sessions in the hall. It is hoped that some outdoor PE sessions would take place after Easter, where the kit would be used.

### **School Meals**

Comment: *the children have reported that the mash potato is particularly disgusting and cold!*

Response: MD has spoken to the School Kitchen, who have agreed to try to improve the quality of the mash potato. They said the consistency is partly due to the quantity required and therefore they have to mash it in a mixer rather than with a potato masher and it gets cold quicker. MD will monitor and speak to the children about their enjoyment of the mash potato after Easter.

### **Snacks**

Comment: *my child does not eat their school snack as they do not want to miss their playtime. If learning time is the problem, can't the children do PSHE, whole class discussion, etc. whilst they have their snacks?*

Response: the children used to have their snacks during these times; however, we are sure you can appreciate that they can't engage in a quality discussion when they have a mouth full of food. All children are invited to collect their snacks before going out to play; whether they have a school snack, a home snack, or both! When they have got their snacks, they can then go out to play. Staff monitor the eating of the snacks and children are able to walk around and enjoy their playtime, just not run around. MD has monitored this and it is working well. If an individual child is not eating their snack, please speak to the child's teacher.

### **Uninvited Guests**

Comment: *please can we remind all families about checking regularly for uninvited guests in children's hair – NITS! They seem particularly prevalent in Year 2 at the moment. Can all parents/carers of children with long hair be reminded to put it up?*

Response: a plea to all Stanford families, please to try to check your child's hair regularly to ensure your household and our school remains nit free: [www.onceaweektakeapeek.com](http://www.onceaweektakeapeek.com)!  
If parents/carers tell the class teacher (or School Office) when their child has unwanted visitors in their hair, the school will send out a nit letter to jog parents' memories.  
It is the parents/carers responsibility to solve this and their duty to check their child's hair regularly. In addition, we would ask that all children with long hair wear it tied up during school.  
Thank you for your support.

### **School Uniform Permanently Marked**

Comment: *does the school use non-washable markers, etc. as children's school uniforms are getting ruined?*

Response: all our felt-tip pens and basic paints are washable for that very reason; please accept our apologies for any marks. We will remind all staff and children that School Uniforms must be covered properly to ensure that they are not ruined when undertaking creative activities.

### **Yoga**

Comment: *will the children have the opportunity to learn yoga again, as this was really popular?*

Response: we are pleased the children enjoyed the yoga sessions. These will be reinstated, they just ceased this term, as sometimes these activities have a shelf life and we wanted the children to continue enjoying them.

### **Food Hygiene Rating**

Comment: *quite surprised at the food hygiene rating for the School Kitchen – 3.*

Response: MD had the reasons for the satisfactory rating, which was all down to some structural issues with the building; these have all been resolved now. I am delighted to report that the Food Standards Agency inspected again on 22<sup>nd</sup> February 2018 and the School Kitchen was rated a **5/5 – Very Good**, the highest categorisation, and in line with Breakfast Club. The correct green and black sticker will be displayed once it has been received.

### **Parade**

Comment: *the email circulated regarding the Children's Parade appears to have reassured families to some end and it has also been helpful to learn from the experience of others, e.g. having plenty of snacks, remembering to keep the best until the final stretch along Marine Parade! Parents/carers who have participated in the Parade previously, will be encouraged to talk to others at the workshop.*

### **Positive Comments**

Thank you!

*Many comments were received regarding thanking the school for the amazing efforts in keeping the school open during the snow, especially helpful for those parents/carers who had to go to work themselves.*

Learning Journals:

*Positive comments regarding the Reception Learning Journals that have been circulated home. Parents/carers really enjoy reading the comments and value the time spent on these.*

Music Page on School Website:

*Children and their families are really proud of the musical accompaniments on the Music Page.*

Science and Maths:

*Really like the focus in these two areas.*

Thank you for the positive feedback; it is always nice to receive.

The Meeting ended at 9:50am.

Date of Next Meeting: Thursday 17<sup>th</sup> May @ 9:15am.

**Please see over for Parent Rep Contact Information**

## **Parent Class Representatives 2017-2018**

<b>CLASS</b>	<b>PARENT REPS</b>	<b>CHILD'S NAME</b>	<b>EMAIL ADDRESS</b>
<b><u>ALEX</u></b>	Mia Sargent	Arthur	<a href="mailto:miabsargent@gmail.com">miabsargent@gmail.com</a>
	Karen O'Hehir	Sienna	<a href="mailto:karen.ohehir@experis.co.uk">karen.ohehir@experis.co.uk</a>
<b><u>PALACE</u></b>	Tom Counsell / Catherine Will	Fred	<a href="mailto:tom@counsell.org">tom@counsell.org</a> <a href="mailto:catherine@cmwill.org">catherine@cmwill.org</a>
	Gabrielle Looney	Daisy and Charlie	<a href="mailto:gabrielleflooney@gmail.com">gabrielleflooney@gmail.com</a>
	Amy Nel	Indy	<a href="mailto:amynelsb@gmail.com">amynelsb@gmail.com</a>
<b><u>PIER</u></b>	Rebecca Hutt	Wesley	<a href="mailto:becca.hutt@gmail.com">becca.hutt@gmail.com</a>
	Suzanne Lindfors	Sylvie	<a href="mailto:suzlindfors@hotmail.com">suzlindfors@hotmail.com</a>
<b><u>DOLPHIN</u></b>	Biddy Carter	Rowan	<a href="mailto:biddycarter@mac.com">biddycarter@mac.com</a>
	Laura Wright	Lyla	<a href="mailto:lauraalicesmith@hotmail.com">lauraalicesmith@hotmail.com</a>
<b><u>LAGOON</u></b>	Rachael Pucci	Luca	<a href="mailto:Rachael.pucci@hotmail.co.uk">Rachael.pucci@hotmail.co.uk</a>
	Susannah Pattison	Sophia	<a href="mailto:Susannah_smith@ntlworld.com">Susannah_smith@ntlworld.com</a>
<b><u>MARINA</u></b>	Helen Johnston	Agnes	<a href="mailto:helenjohnston76@yahoo.com">helenjohnston76@yahoo.com</a>
	Danielle Holden	Amelie	<a href="mailto:hughesblondie9@hotmail.com">hughesblondie9@hotmail.com</a>
	Nigel Stock	Sid	<a href="mailto:nigel.77@hotmail.co.uk">nigel.77@hotmail.co.uk</a>
<b><u>PAVILION</u></b>	Jyoti Kakad	Mac	<a href="mailto:jyotimark01@gmail.com">jyotimark01@gmail.com</a>
	Kirstie Berman	Amy	<a href="mailto:kirstieberman@hotmail.co.uk">kirstieberman@hotmail.co.uk</a>
<b><u>OCEAN</u></b>	Zubeida Dasgupta- Clark	Uma	<a href="mailto:zubeidadasgupta@yahoo.com">zubeidadasgupta@yahoo.com</a>
	Joanna Conlon	Harvey	<a href="mailto:joannaconlon@gmail.com">joannaconlon@gmail.com</a>
	Sally Churchyard	Elliot	<a href="mailto:churchyardsally@gmail.com">churchyardsally@gmail.com</a>
<b><u>REGENT</u></b>	Jenny Attfield	Betty	<a href="mailto:jalyn@hotmail.co.uk">jalyn@hotmail.co.uk</a>
	Sylvia Den Aantrekker	Noey	<a href="mailto:sylintheuk@gmail.com">sylintheuk@gmail.com</a>