

**Stanford Infant School**  
**Minutes of Parent Class Representatives Meeting 21<sup>st</sup> June 2018 @ 9:15am**

**Attendees:**

Madeleine Denyer (MD), Karen O'Hehir (Alex Class), Rebecca Hutt (Pier Class); Helen Johnston, Nigel Stock (Marina Class) Susannah Pattison (Lagoon Class); Laura Wright (Dolphin Class); Sylvia Den Aantrekker (Regent Class); Joanna Conlon (Ocean Class).

**Apologies received from:**

Mia Sargent (Alex Class); Suzanne Lindfors (Pier Class); Biddy Carter (Dolphin Class); Rachael Pucci (Lagoon Class); Jyoti Kakad (Pavilion Class); Jenny Attfield (Regent Class)

**Minutes of Previous Meeting:** the minutes of the previous meeting were agreed.

**Matters Arising:**

After School Club Page on the School's Website – this has been reviewed for now and will be a work in progress when the website is revamped over the Summer Holidays.

School Forms – from September, all school information will be undertaken electronically, with the option to request paper forms. Therefore, you will be able to provide consent, order a lunch, offer to help, etc. electronically via 'SchoolPing'.

App Overload – school communication is a main agenda item in the meeting!

Year 2 Transition – this is well underway and a timetable has previously been circulated to all Year 2 families providing information about our comprehensive transition programme. Please speak to your child's class teacher if you have any further questions.

**Diversity and Equality Working Party** – MD mentioned that the Working Party to audit how we celebrate the diversity of our School Community will take place on Friday 29<sup>th</sup> June at 2pm. The reps were encouraged to flag this opportunity to any interested parents/carers.

**School Communication**

**'School Ping'**

MD said the school prides itself in positive communication between home and school and is concerned that 'SchoolPing' has not been as successful as the school would have liked. It was agreed that this is likely to be due to the transition period from 'Teachers2Parents' to 'SchoolPing' midway through the year, therefore we hope that we can rectify any difficulties in readiness for September. MD is going to trial the app herself, to see if she can increase its positive features! Some parents/carers really like the app, whilst others have difficulty accessing it. MD suggested any parents/carers who are experiencing technical difficulties with app; speak to Miss Parker, Office Manager. If you don't want to download the app, you can go directly to the website. MD will consider how to facilitate a more positive transition.

A reminder, that information about our School Communication mechanisms can be found on our School Website under School Info/Current Families.

The reps commented on the value of the text reminders, which many parents/carers rely on, and requested that these are still widely used. There had not been a reminder for Class Photos. MD explained that this had been an oversight and she would speak with the School Office to ensure that text reminders are sent for school events.

**'Classlist'** – this has been established for most classes for PTFA communication; some are still using WhatsApp for the time being. There was a comment regarding the information requested when you first sign-up; however, apart from class/year group information, the other fields are not mandatory.

**General Comments / Feedback from the Representatives:**

There were positive comments regarding the transition arrangements in place for each Year Group.

**Personal Safety Programme**

Comment: the parents/carers really welcome the personal safety awareness programme and would like further information. Is Stranger Danger incorporated into the programme? **P.T.O**

Response: MD said the 'Feeling Good, Feeling Safe' materials could be posted on the School's Website and confirmed that 'Stranger Danger' is included as part of equipping the children with strategies in order to keep themselves and others safe and happy.

### **NED Show**

Comment: *whilst the children had been inspired by the NED Show; there was some concern surrounding the promotion of the yo-yo's*

Response: MD explained that she had really tried to minimize the promotion of the yo-yo sales and had adapted the letter received from the organisers. MD receives many requests for promotion of activities and only agreed to this one as it complemented our whole school ethos, tied in with the Learning Journey 'Free to be...' and had come highly recommended. The selling of yo-yo's was in no-way the reason for booking the show. They were an aside and we had not promoted in the way we had been asked. The show itself was free. The school had purchased some yo-yo's for use at play/lunchtimes and a 'NED Zone' has been established, where the children could practice tricks and encourage others to have-a-go. The reps agreed that the decision had been thought-through and trusted the school to make a sensible decision.

### **World Cup & the Summer Fayre!**

Comment: *the Summer Fayre coincides with the World Cup Final, with kick-off at 4pm, when the fayre would be well underway!*

Response: it has been agreed to make the time of the School Fayre an hour earlier, to enable families to come to the fayre, as well as watch the final. The fayre will now take place between 1pm-4pm on Sunday 15<sup>th</sup> July! ☺

### **School Crossing**

Comment: *has there been an update with regards to the School Crossing?*

Response: MD confirmed that the recruitment for a replacement School Crossing Patrol Officer had not been successful (no-one had applied!). This then led to a wider discussion about the safety of children walking to and from school. It was agreed that MD would contact the School Travel & Road Safety Teams at the Local Authority to arrange a meeting to discuss the 'Safer Routes to School' initiative. Helen Johnston, Marina Class Rep, would be the Parent Rep at this meeting.

### **Changing School Reading Books**

Comment: *can the school encourage the children to change their reading books regularly; especially those more reluctant Reception children, who may be told to do so, but will not without adult-support.*

Response: MD will remind all staff to encourage children to change books regularly; they should be changing them at least once a week, when it is their turn for guided reading with the class teacher. A reminder that parents/carers are welcome to come into school to select a book for home with their child.

### **School Development and Improvement Plan Review:**

MD then discussed this year's School's Development and Improvement Plan, our working document that sets out the school's aspirations for the year ahead. Although we are a successful school we are never complacent and are always looking for ways to improve children's learning experiences. MD shared the family friendly version of the SDIP that had previously been circulated to all families last September. At the last meeting of the year we will be reviewing the SDIP, therefore if parents/carers have any comments on successes from this year and/or suggestions for the forthcoming year, please pass them to your Parent Reps before the meeting in July, thank you. A copy of the SDIP can be found on our website by clicking here – [Family Friendly SDIP 17-18](#).

The Meeting ended at 9:50am.

Date of Next Meeting: Thursday 19<sup>th</sup> July @ 9:15am.

**P.T.O**

## Parent Class Representatives 2017-2018

<b>CLASS</b>	<b>PARENT REPS</b>	<b>CHILD'S NAME</b>	<b>EMAIL ADDRESS</b>
<b><u>ALEX</u></b>	Mia Sargent	Arthur	<a href="mailto:miabsargent@gmail.com">miabsargent@gmail.com</a>
	Karen O'Hehir	Sienna	<a href="mailto:karen.ohehir@experis.co.uk">karen.ohehir@experis.co.uk</a>
<b><u>PALACE</u></b>	Tom Counsell / Catherine Will	Fred	<a href="mailto:tom@counsell.org">tom@counsell.org</a> <a href="mailto:catherine@cmwill.org">catherine@cmwill.org</a>
	Gabrielle Looney	Daisy and Charlie	<a href="mailto:gabrielleflooney@gmail.com">gabrielleflooney@gmail.com</a>
	Amy Nel	Indy	<a href="mailto:amynelsb@gmail.com">amynelsb@gmail.com</a>
<b><u>PIER</u></b>	Rebecca Hutt	Wesley	<a href="mailto:becca.hutt@gmail.com">becca.hutt@gmail.com</a>
	Suzanne Lindfors	Sylvie	<a href="mailto:suzlindfors@hotmail.com">suzlindfors@hotmail.com</a>
<b><u>DOLPHIN</u></b>	Biddy Carter	Rowan	<a href="mailto:biddycarter@mac.com">biddycarter@mac.com</a>
	Laura Wright	Lyla	<a href="mailto:lauraalicesmith@hotmail.com">lauraalicesmith@hotmail.com</a>
<b><u>LAGOON</u></b>	Rachael Pucci	Luca	<a href="mailto:Rachael.pucci@hotmail.co.uk">Rachael.pucci@hotmail.co.uk</a>
	Susannah Pattison	Sophia	<a href="mailto:Susannah_smith@ntlworld.com">Susannah_smith@ntlworld.com</a>
<b><u>MARINA</u></b>	Helen Johnston	Agnes	<a href="mailto:helenjohnston76@yahoo.com">helenjohnston76@yahoo.com</a>
	Danielle Holden	Amelie	<a href="mailto:hughesblondie9@hotmail.com">hughesblondie9@hotmail.com</a>
	Nigel Stock	Sid	<a href="mailto:nigel.77@hotmail.co.uk">nigel.77@hotmail.co.uk</a>
<b><u>PAVILION</u></b>	Jyoti Kakad	Mac	<a href="mailto:jyotimark01@gmail.com">jyotimark01@gmail.com</a>
	Kirstie Berman	Amy	<a href="mailto:kirstieberman@hotmail.co.uk">kirstieberman@hotmail.co.uk</a>
<b><u>OCEAN</u></b>	Zubeida Dasgupta- Clark	Uma	<a href="mailto:zubeidadasgupta@yahoo.com">zubeidadasgupta@yahoo.com</a>
	Joanna Conlon	Harvey	<a href="mailto:joannaconlon@gmail.com">joannaconlon@gmail.com</a>
	Sally Churchyard	Elliot	<a href="mailto:churchyardsally@gmail.com">churchyardsally@gmail.com</a>
<b><u>REGENT</u></b>	Jenny Attfield	Betty	<a href="mailto:jalyn@hotmail.co.uk">jalyn@hotmail.co.uk</a>
	Sylvia Den Aantrekker	Noey	<a href="mailto:sylintheuk@gmail.com">sylintheuk@gmail.com</a>