

Stanford Infant School
Minutes of Parent Class Representatives Meeting 17th May 2018 @ 9:15am

Attendees:

Madeleine Denyer (MD), Rebecca Hutt (Pier Class); Bidy Carter (Dolphin Class); Rachael Pucci, Susannah Pattison (Lagoon Class); Jenny Attfield, Sylvia Den Aantrekker (Regent Class); Zubeida Dasgupta-Clark (Ocean Class).

Apologies received from:

Mia Sargent and Karen O'Hehir (Alex Class); Catherine Will (Palace Class); Rebecca Hutt (Pier Class); Helen Johnston (Marina Class);

Minutes of Previous Meeting: the minutes of the previous meeting were agreed.

Matters Arising:

The Food Standards Agency inspected the School Kitchen on 22nd February 2018 and it was rated a **5/5 – Very Good**, the highest categorisation, and in line with Breakfast Club.

The '**revised 'Code of Conduct'**' has been ratified by Full Governing Body Meeting and a copy placed on the School's Website.

'Classlist' – this PTFA APP has now been rolled out across the school. There are lots of facilities to explore and the summer term is a trial for the school before launching it as our PTFA/Parent Rep Communication platform from September 2018.

Whole School Learning Journey

MD explained that the staff had finalised the overall theme for this year's Whole School Learning Journey. It will centre on 'Diversity and Equality'. Initial ideas are to invite the children to come dressed in their own clothes on the first day back and bring an object that is significant to them. A letter with more information will be circulated next week.

One of the reps suggested learning music/instruments from different cultures.

MD will be requesting the support of the Stanford Community for this Learning Journey.

General Comments / Feedback from the Representatives:

Thank you!

Reception families wanted all the staff involved in the Children's Parade thanked for the incredible amount of hard work involved in making it a success. The children had a fantastic time. Thanks was also passed on for the recent Reception visit to Ladyland Farm and Year 1 visit to Seven Sisters; the children haven't stopped talking about their experiences!

On the note of School Trips. A Reception parent/carer whether the school could increase the volume of trips. As a school, we do participate in a variety of School Trips; however, less so in Reception, as the children spend the first term settling into school life. As we are sure you can appreciate, there is a lot of organisation that goes into planning School Trips and Visits, alongside the cost of providing these events, for the school and families.

After School Club Page on the School's Website

Comment: *the format of the page is quite confusing and difficult to read.*

Response: MD will look into this and update to make it easier to access for Summer 2. A reminder that a table of all After School Activities are also shared at the end of every half-term.

School Forms

Comment: *whilst we appreciate the need for paperless communication, when forms are emailed that need completing, it defeats the object.*

Response: the letters regarding trips/visits and other school events are designed for use across the school. In every letter, we encourage parents/carers to use our online system for consent and payments. We have been using SchoolMoney for this purpose; however, we will use 'SchoolPing', whereby all responses can be completed electronically, including whether you want your child to have a school packed lunch, if you can help on the trip, etc., negating the necessity for additional communication. More facilities are available and we are hoping that after the initial 'trial' period, it will be successful and streamline home/school communication.

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We can however still accept cash and cheques and therefore class teachers will have a few paper copies of letters, so that parents/carers can return the slip.

APP Overload!

Comment: *whilst parents/carers are impressed that Stanford is technologically advanced and never afraid to try something new, the introduction of two new apps recently has caused some confusion.*

Response: MD explained that it was unfortunate that the apps had been introduced at the same time; however, this was due to the expiration of some of the features of our old system, 'Teachers2Parents'. MD explained that 'SchoolPing' is the school's new communication package, whereas 'Classlist' is purely for PTFA and Parent/Carer communication. In the past, we have been asked for an app for school business and had been looking into this so that all information is streamlined. MD will provide an information sheet for 'SchoolPing' to detail the benefits of using it and how to use it efficiently! We will also create a 'SchoolPing' login link on your School Website. The reps suggested liaising with the Junior School, so there is consistency in the communication packages used. We do discuss this; however, our renewal dates are at different times. It is worth mentioning, that you do not have to download the 'SchoolPing' app if you don't want to, you can just access the website. Our School Website also has copies of all documentation circulated home.

School Social Media

Comment: *as we now have Classlist will the PTFA Facebook Page be closed and should all class groups close Whatsapp/Facebook, etc. pages?*

Response: as 'Classlist' has now been introduced, the PTFA Facebook Page is not being used and will be closed. Some reps said they had ceased using their previous social media tool and are just on 'Classlist'. MD said it would be great if 'Classlist' was used over the other Social Media and Messaging Apps; however, she would not want to restrict or control this means of communication. From Sept'18, 'Classlist' will be introduced as the way to participate in the life of the school.

Football Club

Comment: *not everyone was aware of the new Football Club arrangement after half-term and one parent/carers had booked online with BA Sports' Academy; however, was confused when confirmation was received, saying the children would go to the field.*

Response: a letter was circulated to all the football families we were aware of, informing them that after half-term, a new football club would commence. The School Office has contacted BA Sports' Academy, who have confirmed that the football club at Stanford will take place in either the School Hall or Playground.

SATs

Comment: *will parents/carers receive the results of their child's SATs test?*

Response: teachers will use the results from the tests, along with all the learning your child has done throughout the year, to help them reach their own professional judgements about how your child is progressing at the end of KS1. More information will be circulated with your child's academic report of progress and achievement at the end of the academic year and you will receive the teacher assessment judgement alongside the results of the tests.

The tests are not qualifications and do not affect your child's future options in school. The results are an opportunity to compare pupils nationally to ensure schools are helping pupils to master the basics in English and Maths.

Comment: *overall, the children have not been concerned about the tests; however, one of the reps wanted it noted that some children had been anxious about them, perhaps because of the room arrangement, teacher pressure and the test itself.*

Response: MD acknowledged that however hard we try to minimize any anxiety, we appreciate that some children will be naturally anxious as it is a different experience. Whilst the room arrangement has to be different due to administration guidance, the children are not told explicitly they were

P.T.O

doing tests. They are presented as quizzes and the children were just told to try their best. They had fun activities to do either before or after completing them. Many children had said they enjoyed them and even asked for more! As a school, there is NO pressure in completing the SATs tests, as a Head Teacher, I am far more concerned with the quality of teaching and learning that takes place on a daily basis rather than a 'snapshot' of a test!

Year 2 Transition

Comment: *will the children have opportunities to visit the Junior School before September?*

Response: Year 2 visited Stanford Juniors last Friday to meet with Year 3 Reading Buddies and each class will also be attending a Year 3 assembly. Many other opportunities are being planned, including going to the Junior School for lunch. A comprehensive transition programme has been developed between the Infants and Juniors and this will be circulated home to Year 2 families next week.

PTFA Summer Fayre

Lucy, PTFA Committee, sent a reminder about the forthcoming Summer Fayre on Sunday 15th July between 2-5pm. All classes have been allocated a stall to run at the fayre. It would be great if a representative from each class could attend the next PTFA Committee Meeting on Tuesday 12th June @ 7:30pm, to secure all arrangements for the fayre. Therefore, please can all classes arrange for a parent/carer to represent them at the meeting, thank you.

The Meeting ended at 9:50am.

Date of Next Meeting: Thursday 21st June @ 9:15am.

Parent Class Representatives 2017-2018

| CLASS | PARENT REPS | CHILD'S NAME | EMAIL ADDRESS |
|------------------------|----------------------------------|---------------------|--|
| <u>ALEX</u> | Mia Sargent | Arthur | miabsargent@gmail.com |
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